

Aim: To provide visitors an understanding of the working environment and hazards that may be encountered during the visit. Visitors to be accompanied at all times during induction and visit to site.

Email to dockets@mckgroup.com.au once in service.

Item	Topic	Comments/Notes	☐	Initial
1	Discuss general layout of site		☐	
2	Identify first aid cabinets/kits		☐	
3	Telephone and emergency numbers		☐	
4	Emergency radio frequencies		☐	
5	Emergency exits and muster points		☐	
6	Fire and Safety equipment locations		☐	
7	Potable water points		☐	
8	PPE requirements for site		☐	
9	Out of bound areas on site		☐	
10	Identify specific hazards to site: Vehicles, Chem		☐	
The following questions to be acknowledge by the visitor				
11	Are you fit for work?		☐	
12	Are you taking any medication? Med Dec Form.		☐	
13	Are you capable of walking over undulating ground?		☐	
14	Are there any health issues that may compromise your safety on site?		☐	
15	Prohibited substance: Firearms Drugs/Alcohol		☐	
16	Actions on reporting incidents		☐	
17	BAC test Conducted	Yes ☐	No ☐	Reading:

Visitors Name:	Signature:	Date:
Person conducting induction Name:	Signature:	Date: