

Safe Work Method Statement

Securing Loads with chains or straps and transportation



Job Description & Location:	Securing poles and transporting to site Collect @ GNB Energy Clontarf and transport to the Mt Tenison Wood communication site, near Mt Glorious	
Contacts:	Qualifications & Training:	Relevant Legislation & Information:
Contact 1 - 0417 710 806 Contact 2 - Contact 3 - Person responsible for implementing, reviewing, and monitoring this SWMS: Contact 4 - 0417 710 806	General site induction Daily toolbox meeting Competent and trained workers Drivers Licence HR or HC General Construction Induction Card (Blue or White)	Work Health & Safety Act 2011 Work Health & Safety Regulation 2011 Heavy Vehicle National Law (Queensland) Heavy Vehicle (Vehicle Standards) National Regulation <u>Chapter 4.4 of the Heavy Vehicle (Mass, Dimension and Loading) Loading requirements.</u> Transport Operations (Road use management) Act 1995. Transport Operations (road use management-road rules) Regulation 2009
PPE / Safety Equipment / Signage / Tags:	Plant & Equipment:	Relevant Parties
• Steel cap safety boots • Safety glasses • Safety gloves • Long sleeve, high visibility clothing • Other PPE for specific tasks will be identified in controls. • Signage as required (Part 13, Div 5. Transport Operations)	Insert Plant & Equipment used on the task here (Make sure to attach a plant hazard risk assessment for each item of plant or equipment used) *Truck & Trailer *Chain tensioners *Hand ratchets *Wheelie Digger *Straps or Chains	Person Conducting Business or Undertaking Name: Brendan McKenna Earthmoving Pty Ltd. ABN: 94 163 887 563 Address: 11 Montego Ct, QLD 4037 Phone: 0417 710 806 Principal Contractor: HQ Plantations Pty Ltd ABN: 25 142 448 977 Address: Red Road, Beerburrum QLD 4517 Phone: 07 5438 6666
Emergency Planning & Rescue Procedures:	High Risk Work Activities:	Safety Data Sheets:
HS-PR-005 V1.1 & HS-MP-002 V1 In the event of an incident or emergency, work must stop immediately, and the Brendan McKenna Earthmoving Pty Ltd Incident Management and Emergency Management Policy and Procedure must be followed. This SWMS must be reviewed and amended before work recommences to ensure that the incident cannot occur again.	Identify which high risk work activities are part of this task. *Unloading the poles from trailer with wheelie digger *High tension chain ratchets *High tension ties down ropes *Driving on public road with road users *Fatigue	Insert any Safety Data Sheets required for the job here (make sure to attach copies)

Safe Work Method Statement

Securing Loads with chains or straps and transportation



Safe Work Method Statement

Job Step	Potential Hazards/ Risks you have identified	Safety Control Measures	Persons Responsible
Take 5 and Machine prestart	Hazard - Not understanding the task or procedures that are place. - Faults of plant not detected. Risk - Serious injury, - Injury to others	- Ensure that all workers have undertaken the prestart shift Take 5 and Machine Pre-starts. - Ensure that all workers are trained and competent for all aspects of the work they are to undertake and sign off on this SWMS. - Conduct a toolbox talk to inform and consult those directly involved in the work activity regarding the hazards and implemented control measures. - Conduct a Risk Assessment prior to work commencing to identify any risks. - After completing the Risk Assessment, identify alternative methods of completing the task to lower the risks using the hierarchy of controls. Ensure that any Loading or Transporting Works to be conducted do not violate any current local or state authority Load or traffic restrictions as per Heavy Vehicle (Vehicle Standards) National Regulation	- Management - Site Supervisor - Workers
Present yourself fit for work. Drugs Alcohol Fatigue	Being under the influence of drugs, alcohol or feeling the effects of fatigue or illness can affect your judgement and could lead to serious	Do not operate any machine if you are under the influence of drugs or alcohol which can impair your alertness and co-ordination. If you are unwell or feeling the effects of fatigue speak to your supervisor. An operator on over-the-counter medication needs medical advice on whether or not they can operate the machine. Workers are reminded of their obligation to not place at risk the health and safety of themselves or anyone else in the workplace.	- Site Supervisor - Worker
Communicate arrival at GNB Energy Clontarf. Follow instructions from GNB Energy to be directed for loading	Hazard - Collision with other plant E.g. forklift or Crane - Pedestrians Risk - Damage to equipment and Plant. - Serious injury	- Call forward on UHF of your arrival to dispatch and wait to be guided in and follow instructions from GNB employee, as to speed limit and where to park to be loaded. - Proceed once instructed staying vigilant to other plant and pedestrians	Worker

Safe Work Method Statement

Securing Loads with chains or straps and transportation

Safe Work Method Statement

Job Step	Potential Hazards/ Risks you have identified	Safety Control Measures	Persons Responsible
Once loaded, secure load	Hazard • Moving plant • Trips, slips, and falls. • Manual handling • Chain or strap snapping under load. • Inadequate chains or strap used. • Load not restrained correctly. • Untrained employee Risk • Serious injury • Injury to others from under load chain or strap	Use a licenced truck driver. If no tie down exclusion zone is available, witches' hats are to be used as a temporary exclusion zone place around the truck and trailer. A full understanding Brendan McKenna manual handling procedure OP-PR-023 V1 before undertaking the task. Chains and straps to be checked for the correct tonnage and used in conjunction with a chain tensioner or pulldown ratchet to secure the load.   <i>Figure 2. A type of chain tensioner</i> <i>Figure 1. Pull down hand ratchet.</i>	• Worker
Proceed to site on public road	Hazard • Unfamiliar area • Indictors or brakes not checked. • Public road users • Pedestrians Risk • Unauthorised route • Failure of indictors or brakes • Damage to vehicles. • Serious injury	Store route in GPS prior to leaving site. Check indictors and brakes as per machine inspection daily prior to use, and prior to leaving site. Abey by all Queensland Road laws. The public is unpredictable, stay vigilant. If fatigue sets in, cease driving, and refer to Brendan McKenna Earthmovings Fatigue management procedure HS-PR-001 V1 Giving way to pedestrians as per the law permits.	• Worker

Safe Work Method Statement

Securing Loads with chains or straps and transportation



Safe Work Method Statement

Job Step	Potential Hazards/ Risks you have identified	Safety Control Measures	Persons Responsible
Communicate with pilot driver, ready for Mt Glorious	Hazard - Tight range with public road users. - Inadequate passing room - Steep cliff Risk - Serious injury - Damage to vehicles.	Pilot vehicle to meet driver on route to Mount Glorious, the pilot is to go ahead and warn driver via UHF of oncoming traffic, to avoid collision with public road users, while warning the public road users of the impending oversize load.	- Site Supervisor - Workers
Communicate upon arrival at site	Hazard - Collision with other Plant - No induction of site procedures Risk - Serious injury - Damage to plant	Call though on UHF# 14, once arrived at Mt Tenison Wood communication site. Wait to be acknowledged and proceed as directed by the supervisor.	- Site Supervisor - Workers
Unload poles	Hazard - Moving load. - Falling object Risk - Serious injury - Injury to others from falling object	Use of licensed/competency Wheelie Digger operator, tag line handler, and spotters. 30m Exclusion zone around unloading work area. Spotter to ensure no unauthorised entry into exclusion zone. Wheelie digger operator, spotter and tag line handler guiding poles must remain in full view of other operators and in constant communication. UHF# 14 Other employees to remain clear and not approach unless directed to do so. All lifting equipment to be within inspection date and inspected before and after each lift. Load to be controlled by tag line handler only. Disconnection of lifting equipment once poles are in place to be carried out by wheelie digger operator and tag line handler only.	- Site Supervisor - Workers

Safe Work Method Statement

Securing Loads with chains or straps and transportation



Monitoring, Review & Communication Process

Monitoring

Brendan McKenna Earthmoving Pty Ltd management must monitor this SWMS continuously. Management and Supervisors must ensure that all control measures outlined in the Safe Work Method Statement section above are being followed and put in place. This is achieved by:

Utilizing safety inspections

- Ensuring that competent supervisors monitor all work being conducted to make sure that all control measures are being followed.
- Training supervisors to continuously monitor for and report potential hazards.
- Training workers to continuously monitor for and report potential hazards.
- Management continuously monitoring for potential hazards and implementing/communicating controls where possible when hazards are found or reported.

Review

Brendan McKenna Earthmoving Pty Ltd management must review this SWMS periodically to ensure it remains relevant. This is achieved by:

- Management reviewing this SWMS at least once every six (6) months to ensure that controls remain relevant and to ensure that any new hazards have been assessed.
- Management inspecting the work being conducted to ensure that controls remain relevant.
- Conducting pre-start meetings or "Toolbox talks" to discuss this SWMS, potential hazards, and control measures with workers.

In The Event of An Incident or Emergency

In the event of an incident or emergency, work must stop immediately, and the Brendan McKenna Earthmoving Pty Ltd Incident Management and Emergency Management Policy and Procedure must be followed. This SWMS must be reviewed and amended before work recommences to ensure that the incident cannot occur again.

Communication

This SWMS must be communicated at a pre-start meeting before work commences. Workers must be given the opportunity to discuss controls which are listed in this SWMS and be allowed time to discuss any further controls which they feel are necessary.

Finally, workers must sign below to state that they have been instructed in this SWMS, understand all hazards involved with the work and are comfortable with all of the control measures that must be implemented and followed.

If any changes are made to this SWMS, they must be communicated to workers and the communication sheet below must be re-signed by all persons involved with the job.

Additional Controls to Be Put In Place After Consultation With All Relevant Workers

Safe Work Method Statement

Securing Loads with chains or straps and transportation



Revision History (This SWMS must be revised at least once every six months)

Revision	Date Revised	Description of Changes	Revised By	Signature	Next Revision Date
A	22/04/24	Document Creation	Leanne	L Bergin	22/04/26
A	22/04/24	Document Review & Approval by Brendan McKenna	Brendan	B McKenna	
A	22/04/24	Initial Consultation with Peter Bergin	Peter	P Bergin	
A	24/04/24	Initial Consultation with Ron Broadhurst	Ron	R Broadhurst	
	07/09/26	Logo change	Leanne	L Bergin	07/09/28

Safe Work Method Statement

Securing Loads with chains or straps and transportation



Communication / Acknowledgement Sheet

Name	Signature	Date	Company	Position	Licence / Ticket Numbers